



FAIRMONT SCHOOL DISTRICT #89

735 Green Garden Place, Lockport, Illinois 60441 | Phone (815) 726-6156 Fax (815) 726-0079

**Dr. Diane Cepela, Superintendent | Mrs. Tamela Daniels, Principal**  
dcepela@fsd89.org tdaniels@fsd89.org

**Board of Education**

Mr. Louis Spoonhour – President  
Mrs. Sylvia Dotson – Vice President  
Mrs. Karen Hunsaker – Board Secretary

Dr. Joseph Dalpiaz – Board Member  
Mr. Jeremy Burns – Board Member  
Mrs. Katie Ulmer – Board Member  
Mr. Charles Travis – Board Member

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**Operating Budget Public Hearing**  
**Wednesday, September 19, 2018**  
**5:30 PM**  
**Fairmont School District 89 Board Room**  
**Agenda**

- I. Call to Order
- II. Roll Call
  - a. Moment of Silence
  - b. Pledge of Allegiance
  - c. We will now have a public hearing for the 2018-2019 Operating Budget. Comments are now open from the public regarding the 2018-2019 Operating Budget.
- III. Adjournment



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**Regular Board Meeting**  
**Wednesday, September 19, 2018**

**5:35 PM**

**Fairmont School District 89 Board Room**

- I. Call to Order
- II. Roll Call
  - i. Moment of Silence (optional)
  - ii. Pledge of Allegiance
- III. Petitions and Communication to the Board – **Speakers must complete the Comment Form. In accordance with Board Policy 2:230 (Public Participation at School Board Meetings), Board Policy 8:10 (Connection with the Community), and Board Policy 8:30 (Visitors to and Conduct on School Property) individuals may address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President. Comments shall be limited to 3 minutes.**
  - a. Public Comment
  - b. Recognitions
- IV. Superintendent's Report:
  - a. Enrollment – Current
  - b. Next regularly scheduled Board Meeting is **October 17, 2018** at 5:30 PM at Fairmont School District 89 Board Room. In the Action Items, I will be asking the Board to move that meeting one week forward to **Wednesday, October 24, 2018.**
  - c. ESSA / EBM Guidelines for this year
    - i. EBF Plan Submitted
    - ii. Dashboard – District Tells Its Story
  - d. Upcoming Events:
    - i. September 20 Bullying Assemblies, SOS Parent Meeting
    - ii. Will County and Suburban Superintendent Meetings
    - iii. September 26 All Committee Meetings – Diane is out, Soccer @Jane Adams
    - iv. September 26 – 28 IASA Springfield Diane – No Admin
    - v. October 2 PMA at NIU Naperville Brian, Diana, Gerry
    - vi. October 3 Woot, Woot Wagon, Staff, PTO Meeting,
    - vii. October 4 LTHS Planning Council
    - viii. October 9 Board Committee Meetings
    - ix. October 10 National Walk to School Day, Lockport Superintendent Meeting
    - x. October 11 Hispanic Heritage Assembly
    - xi. October 12 Union Meeting
    - xii. October 15 Fairmont Community Partnership Meeting
    - xiii. October 18 Fire Drill and Fire Prevention Assembly
    - xiv. October 21 – 23 Illinois Principals Association Conference
    - xv. October 17 or 24 Board Meeting



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- e. Independent Audit as prescribed by law: The independent audit was conducted by Macchietto, Roth and Company, P.C. beginning August 28, 2018. We will have final results at the October 9 Committee of the Whole.
  - f. IASB Fall Dinner – See Attached. Tuesday, October 2, 2018 at the Prairie Bluff Golf Club, Renwick Road. *Using a Hazardous Vulnerability Assessment to Create Realistic Emergency Operation Plans* by Daniel S. Wilder, Vice President of Operations of Sorensen, Wilder & Associates. Let me know if you would like to attend. We have 4 awards this year – Dr. Dalpiaz, Mr. Spoonhour, Mr. Travis, and Mrs. Ulmer. Congratulations!
  - g. Misc. Updates
- V. Reports:
- a. Freedom of Information Act (FOIA) – None
  - b. Principal – Information was presented at the Committee of the Whole.
  - c. Board President – Mr. Lou Spoonhour
  - d. Board Policy Committee – Ms. Katie Ulmer
  - e. Board Finance / Buildings and Grounds Committee – Dr. Joe Dalpiaz / Mr. Jerry Burns
- VI. Consent Agenda – (Board Policy 2:220 – School Board Meeting Procedures)
- a. August 15, 2018 Regular Session Minutes
  - b. August 15, 2018 Executive Session Minutes – There were none
  - c. September 11, 2018 Committee of the Whole Minutes
  - d. Decision to Destroy Executive Session Recordings February 15, 2017. (Board Policy 2:220 Verbatim Record of Closed Minutes). There were none.
  - e. Decision to Make Public Executive Session Minutes December 20, 2017.
  - f. Decision to Make Public Executive Session Minutes January 17, 2018.
  - g. Decision to Make Public Executive Session Minutes January 31, 2018
  - h. Decision to Make Public Executive Session Minutes February 13, 2018.
  - i. Decision to Make Public Executive Session Minutes February 21, 2018
  - j. \*Monthly Financial Information
    - i. Revenue Summary Report
    - ii. Expenditure Report
    - iii. Treasurer's Report
    - iv. Bills Payable
    - v. Budget Comparison Report
    - vi. Cash Flow Report
- VII. \*Action Items
- a. **Action Item 18-69: Personnel**
    - i. Employment Offers:



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1. PE / Computers - A. Arshad
  2. Athletic Director – S. Dooley
  3. Instructional Aide – S. Meyers
  - ii. Resignation – P. Costello
  - iii. Contract updates for all Certified and Non-Certified Staff
  - iv. Misc
- b. **Action Item 18-70: 2018-2019 Final Operating Budget – Second and Final Read.**  
The district is legally required to have its Tentative Operating Budget on display for public inspection for a period of not less than thirty (30) days. There was a public hearing before the September 19, 2018 Board meeting. We are now ready for a final approval of the 2018-2019 Operating Budget.
- c. **Action Item 18-71: Policies, Administrative Procedures and Exhibits:** Second reading of the following policies, administrative procedures and exhibits.

#### 5 Year Reviews and Updates:

- 2:105 Ethics and Gift Ban
- 2:170 Procurement of Architectural Engineering, and Land Surveying Services
- 3:40E Checklist for the Superintendent Employment Contract Negotiation Process
- 4:20 Fund Balance and Reserve Policy
- 4:50E School District Payment Order
- 4:55 E Cardholders Statement affirming Familiarity with Requirements for Using District Credit and / or Procurement Cards
- 4:60 AP2 3<sup>rd</sup> Party Non-Instructional Contacts
- 4:80 Accounting and Audits
- 4:80AP1 Checklist for Internal Controls
- 4:80AP2 Fraud, Waste, Abuse Awareness Program
- 4:140 Waiver of Student Fees
- 5:20 AP Sample Questions and Considerations for Conducting the Internal Harassment in the Workplace Investigation – Renamed
- 5:200 Terms and Conditions of Employment and Dismissal
- 6:10 Educational Philosophy and Objectives
- 6:30 Organization of Instruction
- 6:40AP Curriculum Development
- 6:60 Curriculum Content
- 6:60E Notice to Parents / Guardians of Students Enrolled in Family Life and Sex Education Classes
- 6:120 Education of Children with Disabilities
- 6:130 Program for Gifted
- 6:135 Accelerated Placement Program.
- 6:135AP Accelerated Placement Program Procedures



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- 6:190 Extracurricular and Co-Curricular Activities
  - 6:220 Bring Your Own Technology Program; Responsible Use and Conduct
  - 6:220E1 Authorization to Participate in Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct Agreement
  - 6:220E2 Bring Your Own Technology (BYOT) Program Student Guidelines
  - 6:230 Library Media Program
  - 6:240 Field Trips and Recreational Class Trips
  - 6:240AP Field Trip Guidelines
  - 6:250 Community Resource Persons and Volunteers
  - 7:15E Notification to Parents of Family Privacy Rights
  - 7:20AP Harassment of Students Prohibited
  - 7:50 School Admissions and Student Transfers to and from Non-District Schools
  - 7:165 School uniforms
  - 7:180AP1 Prevention, Identification, Investigation, and Response to Bullying and School Violence Renamed
  - 7:180AP1 E1 Resource Guide for Bullying Prevention and School Violence Renamed
  - 7:180AP1 E2 Be a Hero by Reporting Bullying and School Violence Renamed
  - 7:180 AP1E3 Memo to Staff Regarding Bullying and School Violence Renamed
  - 7:180 AP1E4 Memo to Parents / Guardians Regarding Bullying and School Violence Renamed
  - 7:180 AP1 E5 Report Form for Bullying and School Violence Renamed
  - 7:180AP1E6 Interview Form for Bullying and School Violence Renamed
  - 7:180AP1 E7 Response to Bullying and School Violence Renamed
  - 7:185E Memo to Parents / Guardians Regarding Teen Dating Violence
  - 7:190AP1 Student Handbook – Hazing Prohibited
  - 7:280E1 Placement of Students with Aids – *Deleted*
  - 7:280E2 Reporting and Exclusion Requirements for Common Communicable Diseases
  - 7:280E3 Prevention of Staphylococcal Infections for Schools
  - 7:300E2 Certificate of Physical Fitness for Participation in Athletics
  - 7:310AP Guidelines for Student Distribution of Non-School Sponsored Publications; Elementary Schools
  - 7:330 Student use of Buildings – Equal Access
  - 7:330E Application for Student Groups that are Not School Sponsored to Request Free Use of School Premises for Meetings
  - 8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities

***The following policy updates were approved in the February 2017 meeting by the wrong names:***

- 5:250 - Leaves of Absence was approved as "Child Bereavement"
- 5:330 - Sick Days, Vacation, Holidays, and Leaves was approved as "Child Bereavement (Educational Support Personal)"



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***The following policies and their updates are not mentioned in any board meeting minutes from October 2016 on:***

2:120 Board Member Development  
2:125E1 Board Member Expense Reimbursement Form  
2:125E2 Board Member Estimated Expense Approval Form  
2:200 Types of School Board Meetings  
2:220 School Board Meeting Procedure  
2:220E1 Board Treatment of Closed Meeting Verbatim Recordings and Minutes  
2:220E2 Motion to Adjourn to Closed Meeting  
2:220E4 Open Meeting Minutes  
2:220E5 Semi-Annual Review of Closed Meeting Minutes  
2:220E6 Log of Closed Meeting Minutes  
2:220E7 Access to Closed Meeting Minutes and Verbatim Recordings  
2:220E8 School Board Records Maintenance Requirements and FAQs  
4:60 Purchases and Contracts  
4:175 Convicted Child Sex Offender; Screening; Notifications  
5:10 Equal Employment Opportunity and Minority Recruitment  
5:60 Expenses - Rewritten  
5:60E1 Employee Expense Reimbursement Form - New  
5:60E2 Employee Estimated Expense Approval Form - New  
5:100 Staff Development Program  
5:125 Personal Technology and Social Media; Usage and Conduct  
5:185 Family and Medical Leave  
5:190 Teacher Qualifications  
5:260 Student Teachers  
5:280 Duties and Qualifications  
6:50 School Wellness  
6:60 Curriculum Content  
6:145 Migrant Students  
6:160 English Learners  
6:170 Title I Programs  
6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students  
7:15 Student and Family Privacy Rights  
7:30 Student Assignment and Intra-District Transfer  
7:50 School Admissions and Student Transfers To and From Non-District Schools  
7:60 Residence  
7:250 Student Support Services  
7:305 Student Athlete Concussions and Head Injuries  
7:310 Restrictions on Publications; Elementary Schools  
7:315 Restrictions on Publications; High Schools  
8:30 Visitors to and Conduct on School Property



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8:70 Accommodating Individuals with Disabilities

- d. **Action Item 18-72: Board Goals:** The Board Goals for Fiscal Year 2019 are attached and ready for Board approval.

VIII. New Business –

- a. First Reading – Annual Recognition of Schools. We apply to the Regional Office to be recognized as a school district each year.
- b. Wellness Policy. We are required to review our Wellness Policy Annually. The committee met September 4 to discuss. Approval of the Wellness Policy will be an action item next meeting.
- c. Board Member Requests
- d. Misc.

IX. Executive Session – For the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with the Act. 5 ILCS 120/2(c)(1).

X. Possible action as a result of Executive Session.

- a. Personnel – see Action Item 18-65

XI. Motion to Adjourn